

South Carolina Calvert Academy

Governing Board Minutes

April 12, 2010

Present:

Randy Wilgis
Andrea Mathis
Pauline Sternick

Tamra Misseijer
Jean Halle
Ann Miller

Absent:

Ross Norton

The meeting was called to order at 4:05 PM by Randy Wilgis. The interim meeting took place to discuss the teacher contracts for the 2010-2011 school year and to hold an Executive Session at the end of the interim meeting.

Dr. Howell told the Board via email that all current five teachers at SC-CAL had intentions of renewing their contracts, thus Dr. Howell sought approval from the Board to go ahead and distribute the contracts to the SC-CAL teachers. The Board approved all contracts for current SC-CAL teachers.

Previously, Ms. Halle asked Dr. Howell to develop a teacher grid whereby the Board could see the content areas for which each teacher is certified. Ms. Halle had also asked that the teacher grid include the workload of each teacher, detailing the subject areas they are currently teaching. Ms. Halle thought there appeared to be an imbalance of teacher workload and stated that SC-CAL needed certified middle school teachers. Dr. Howell said he would develop a teacher grid and send it to the Board.

The idea of having teachers work at home was brought up which led to the discussion of having a work-at-home policy for the teachers and what that would include. The Board discussed that there needs to be a one-page addendum added to the teacher's contract that states teachers can work at home if meet certain qualifications. It is to be understood that if teachers choose to work from home, they may receive surprise visits from the headmaster to make sure their workspace is appropriate (equipped with computer, internet, hardware, separate workspace – door can be closed to prohibit distractions, and if teachers have children, the children must be at a daycare). The Board asked for Dr. Howell via email to develop a work-at-home policy and to submit to the Board for approval before the May board meeting.

The last item of business concerned student truancy. It was noted by Ms. Halle that many students at SC-CAL are truant in that they are not completing assignments or daily checkpoints yet they are still enrolled in the school. Ms. Halle suggested that a student truancy policy be developed by Dr. Howell so that these students would receive communication and not fall behind the cracks. Dr. Howell agreed via email to have such a policy for the Board to review at the May monthly meeting.

At the end of the discussion, the Board went into Executive Session at 4:37 PM.

Respectfully submitted by Tamra K. Misseijer