

SC-CAL Board Meeting Minutes
March 18, 2010

1. The meeting was called into session by Mr. Wilgis, Board President at 3:35 PM. The following members were present:

Board members:	Others in attendance:
Randy Wilgis	Bill Moser
Andrea Mathis	Scott Moores
Ross Norton	Lisa LuVollo
Pauline Sternick	Steve Brown
Tamra Misseijer	Secaida Howell
Jean Halle	Tammy Wyatt
Absent: Ann Miller	Alexandria Gilcrese

2. The February minutes were approved by the Board.

3. Marketing report: Lisa LuVollo of CES mentioned that the deadline for SY 10-11 open enrollment applications was March 18, 2010. There are 147 students currently enrolled for next school year – 125 of those are re-enrolled students and 22 are siblings of those students. CES is happy with where the numbers are currently. A newsletter was sent to all families to remind them of the application deadline and Dr. Howell and SC-CAL staff personally called families who had not re-enrolled to remind them to send in their re-enrollment applications.

CES felt the radio campaign in Greenville, Charleston, and Columbia was quite successful. From that campaign, the school received 100 inquiries. As of 03/18/10, there was a 50% retention/reenrollment rate. The low number may be due to families moving out of state, some families feeling that the curriculum was too difficult, and others still unsure of the virtual school approach. CES suggested a 70% retention rate target as well as a 400 student enrollment for the SY 10-11.

SC-CAL will be sending out acceptance letters to families with additional paperwork that is to be completed. As of 03/18/10 there were still open slots available in all grade levels.

4. Dr. Howell received a quote from a tax auditor (\$14,000) to prepare the taxes for SC-CAL. The Board recommended he obtain other quotes as they felt this fee was too high.

5. Dr. Howell reported that the first round of PASS testing went well at all six testing sites. Money was spent to rent out the rooms at the testing sites and the parent volunteer monitors were a great help. Thank you, Ann Miller, for securing parent volunteers. Most all of the students attended testing, only 13 or 14 students need to make up the test. It was noted that if students don't show up for testing then SC-CAL will receive a "zero" for each student which then negatively affects the AYP (academic yearly progress) of our school.

6. Dr. Howell stated that he is setting up informational meetings for new parents for the SY 10-11. He would like to have current parents attend to help clarify the role of the Learning Guide.

7. Dr. Howell mentioned that some parents would like to create a PTO to form fundraising ideas. He stated that these parents are to send him information regarding fundraising.

8. Dr. Howell stated he was ready to recommend a teacher however Jean Halle asked that Dr. Howell discuss the teacher hire with Dr. Julius in order to know the balance of middle school certified teachers. Jean wants to know what skill sets they need to hire for next year and asked that Dr. Howell create a grid showing which classes teachers will be teaching.

9. Randy Wilgis sent a letter to Dr. Brazell of the SCPSCD regarding the “ex-officio” position of CES member Jean Halle and stated that Dr. Brazell had approved the idea but had to take the idea to his Board. Dr. Brazell is to report back to Randy. However the SC-CAL Board took a vote to create the ex-officio positions The motion was passed with Andrea voting no and Jean abstaining. Resolution to approve the CES Service Agreement was made, the motion was passed with Andrea voting no and Jean abstaining.

10. A computer policy was discussed whereby computers will be released free to families who meet federal poverty guidelines. Families will have the option to lease computers for a set price per month and CES will determine the lease amount. The computer policy is to go into effect immediately. Pauline was selected to create the draft and send it out for Board approval.

11. Randy Wilgis discussed creating a parent form letter to send to state representatives in order to show parents’ demand for increased funds for our students.

12. Pauline discussed Board Training that will be taking place at the end of the month in Columbia, SC. Scott Moores relayed a note from Paula Grey at SCPCSD that it is mandatory for all board members to receive board training. Dr. Howell mentioned that he had possession of charter school handbooks for Board Members and said he would send one to each board member. Dr. Howell also mentioned that the SC-CAL teacher will be participating in a mini-retreat at the end of the month.

13. The issue of the progress of the 501(c)(3) was discussed by the Board. Dr. Howell stated that it was still in progress. Concerns were brought up concerning the timelines for completion. At this point the application is still in progress and has not been mailed. Andrea Mathis stated that after 27 months from the formation of the incorporation IRS would question the delayed filing of the application and an additional IRS form Schedule E would need to be filed. Other questions regarding this time frame were

asked. It was mentioned by Andrea that every change delays the application as it is intended to represent a current reflection on the operations of the non-profit incorporation. Andrea agreed to work with Dr. Howell in researching this timeline and report back to the Board chair.

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14. Pauline brought up the idea of fundraising and suggested that the CES marketing department create a tab on the SC-CAL website for fundraising where the school can sell Dunkin' Donut cards or Regal Cinema cards. The CES marketing team was to look further into this idea.

15. Budget report: SC-CAL has a deficit for SY09-10 and has requested that CES convert some Services Agreement invoices into long-term debt. PMI grant money was mailed to SC-CAL. Legal expenses went over budget by \$3,000 thus the budget for legal was increased.

There being no further business, Mr. Wilgis adjourned the meeting at 5:15 PM.