

**South Carolina Calvert Academy
Founding Board Meeting Minutes**

Thursday, April 16, 2009

In Attendance:

Randy Wilgis (by phone)	Jean Halle	Lisa LoVullo
Susan Frew (by phone)	Steve Brown	Scott Moores
Laura Blackmore (by phone)	Gloria Julius	Jonathan Butcher (by phone)
Secaida Howell (by phone)	Bill Moser (by phone)	

Randy Wilgis opened the meeting at 11:03 AM

Randy introduced Jonathan Butcher, Director of Assessment and Accountability for SCPCSD. Jonathan explained his role as test coordinator and accountability planner for the district. Principal Secaida Howell agreed to submit a draft accountability template to Jonathan by 5/14/09.

Lisa LuVullo provided a student recruitment update, reporting that applications are now at 304 and that enrollment packages are ready to be sent. The board advised that the schools should accept as many students as reasonable within the grade level target. Director Susan Frew agreed to provide board oversight of the enrollment process.

Secaida reported that he has received a large number of teacher and administrative assistant applications and described plans to interview, select and recommend teachers at the next board meeting. He also offered to design and recommend a teacher salary framework and to update the Employee and Student Handbooks, possibly by the next board meeting.

Secaida and Bill Moser presented the "First Read" FY10 SC-CAL operating budget to the board and advised that the numbers will change due to pending funding variables. Randy requested a worst-case scenario budget forecast and a supporting cash flow analysis so that the school knows if it needs a line of credit to provide working capital to cover temporary budget shortfalls. Bill will update the budget for a "Second Read" in May. Randy offered to open a SC-CAL business checking account in Columbia.

Scott reported that Gloria's curriculum alignment team was fielding a request from the SDE Office of eLearning to view all course materials online. A conference call will be scheduled to clarify requirements.

Steve Brown and Secaida reported on the facility search and described the two lead options in or near Columbia, SC. Steve outlined office space size, furnishings and lease options. Randy agreed to tour the facilities next month.

Scott reported on the status of school insurance and a pending quote from John Ramsey of People's Insurance/Utica.

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Steve reported on plans to use CDW computer firm for leasing and maintenance of student computers

The board discussed proposed resolutions for amendments to the CES "Service" and Partners" agreements and elected to defer consideration until the next board meeting.

The board also agreed to consider a CES loan agreement resolution at the next board meeting.

The board approved the minutes from the March 19, 2009 meeting.

There being no further business, Randy moved to close discussion and the meeting was adjourned at 12:32 PM.